

# Presentation and Publication Policy

## Abstract

The IECON-2008 and ICELIE-2008 Program Committees are delighted that your paper has been accepted for presentation and possible publication. This note is designed to explain the different methods for oral presentations, and to clarify the policy for publication.

## I. PRESENTATIONS

Authors attending the joint conference will present their work in either a Short Oral format or Interactive Dialogue format. Authors who are unable to attend and present their work must pay attention to special instructions in either Sec. II-C2 or Sec. II-C3.

### A. Short Oral presentations

A short oral presentation will take place in a session of either five or six papers. Each author will have a total of 20 minutes to present their contribution and answer questions. Session chairperson(s) will help ensure the smooth flow of presentations. A computer and video projector will be provided. The computer will be configured with Windows XP operating system, Microsoft Office 2007 suite, and Adobe Acrobat Reader. Authors must arrive well before their session to load their presentation onto the computer via USB memory or CD-ROM disk. Presentations may be loaded during the evening before the session, or during a coffee break before the session. Wi-Fi access is not guaranteed in the conference area.

### B. Interactive Dialogue presentations

An interactive dialogue session will be 100-120 minutes in total duration. During the first hour, all presenters will meet as one group, and each author will present a brief oral summary of their contribution – 4 to 5 minutes maximum duration; the session chairperson(s) will help ensure smooth flow of presentations.

After the summary presentations, authors will have the remaining session time to interact with conference attendees, using a spacious poster display. Each presenter will be given a vertical display area 240 cm wide  $\times$  120 cm tall. Tacks will be provided to attach the poster display. Each display area will also have a narrow table 180 cm wide  $\times$  60 cm deep, and a chair. A map showing the poster location and titles will be displayed in the dialogue session hall.

Displays should be designed to capture attention, and also be readable from several feet away. Large font sizes and generous use of color are highly recommended. The material displayed should convey the essence of the work, and not necessarily the details.

## II. PUBLICATION POLICY

Conference papers will be indexed for IEEE Xplore and EI Compendex only if all three of the following requirements are satisfied: submit all publication materials, pay full registration fee, and present the work at the conference. Authors who are unable to attend and present their work must pay attention to special instructions in either Sec. II-C2 or Sec. II-C3.

### A. Submit publication materials

The author must submit the final version of manuscript and IEEE Copyright form before 1 August. These are submitted through the paper submission system, which is entered from the conference website.

### B. Pay full registration fee

An author must pay a full, regular registration fee before 1 August. Reduced registration fees (i.e. retired registration, student registration, etc) are not considered regular, and will NOT be accepted for publication. NOTE: Each full, regular registration entitles an author to publish up to two (2) papers. A third paper requires 2 registration fees, four papers requires 2 registration fees, etc. Registration is best done by credit card – enter the IEEE secure payment site from the conference website.

### C. Present the work

Presentation is defined as one of the following:

1) *By author*: Ideally, the primary author will attend the conference and present their contribution. This is the classical way of participating in conferences, and authors gain the greatest professional benefits.

2) *By colleague*: If the primary author cannot attend, then a qualified colleague may present the paper. A qualified colleague is one who is familiar with the technical field, and is capable of discussing the issues. The primary author misses the technical interaction, but fulfills professional obligations. NOTE: A full regular registration must be paid.

3) *Absent authors*: If the author or qualified colleague cannot attend the conference, then the author must notify the Program Chairs before 1 August. The absent author must also prepare and deliver a half-size poster (120 cm × 120 cm) no later than 1 October to:

IECON/ICELIE Publication Chair  
ECE Dept.  
200 Broun Hall  
Auburn University, AL 36849-5201  
U.S.A.  
phone: 1-334-844-1813

The conference program committee will review, and then put the poster on display during a conference special session titled "Other Papers – Authors Unable to Attend." This is the least desirable and least professional method of presentation. If the poster is not displayed (due to poor quality or not received on time), then the work will be considered NOT PRESENTED. NOTE: A full regular registration fee must be paid, and absent authors may submit only one (1) paper per regular fee.

Papers that do not meet all three requirements (II-A, II-B, and II-C) will be removed after the conference, and will not be indexed for either IEEE Xplore or EI Compendex. No registration refund will be given in any case.